

STILLWATER

PUBLIC LIBRARY

224 North Third Street

Stillwater, MN 55082

CATERING LISTS AND GUIDELINES FOR EVENTS & MEETINGS

List of Approved Caterers without a Caterer's Liquor License

Brines

1790 Washington Avenue
Stillwater, MN 55082
651.439.1862
www.brines-stillwater.com

Green Mangos Catering

651.263.0278
www.greenmangoscatering.com

Mama Maria's

800 6th Street North
Hudson, WI 54016
715.386.7949
www.mamamarias.com

Buca di Beppo

2728 Gannon Road
St. Paul, MN 55116
651.772.4388
www.bucadibeppo.com

Joseph's

14608 North 60th St.
Oak Park Heights, MN 55082
651.439.3336
www.josephsstillwater.com

River Valley Catering

709 North Main Street
River Falls, WI 54022
715.821.6992
www.rivervalleycatering.com

Butter Cream Bakery

120 N Main Street
Stillwater, MN 55082
651.430.9654
www.buttercream.info

Kane's Catering

1560 Payne Avenue
St. Paul, MN 55130
651.482.9005
www.kanescatering.com

Scheel's Catering

1210 Macey Way
Stillwater, MN 55082
612.281.5695
www.scheelscatering.com

Chicago Dogs

402 N Main Street
Stillwater, MN 55082
612.875.6380
www.chicagodogsmn.com

Kowalski's Market

5801 Neal Ave. N.
Oak Park Heights, MN 55082
651.439.9161
kowalskis.com

Taste of India

1745 Cope Avenue East
Maplewood, MN 55109
651.773.5477
www.tasteofindiamn.com

Famous Dave's

14200 60th North
Stillwater, MN 55082
651.439.5200
www.famousdaves.com/Stillwater

Lettuce Cater

604 40th Ave NE
Columbia Heights, MN
763.781.0702
www.lettucecater.com

True Taste Catering

75 5th Street West
St. Paul, MN 55102
651.292.4160
truetastes.com

The Stillwater Public Library does not refer or recommend caterers.

This list is intended to assist renters in finding appropriately licensed vendors.

Confirm that your food vendors are licensed to cater in Minnesota.

It is possible to contract with a second vendor to provide and serve liquor if both entities agree.

List of Approved Caterers with a Caterer's Liquor License

Acapulco Mexican Restaurant
651.245.4445
www.acapulcomn.com

Lake Elmo Inn (must also cater food)
651.777.8495
www.lakeelmoinn.com

Chow Girls Catering
612.203.0786
www.chowgirls.net

Prom Catering
651-286-8807
www.promcatering.com

Green Mill
612.718.0529
www.greenmillcatering.com

The Grand/St. Croix Boat & Packet
651.430.1235
www.grandbanquethall.com

Joseph Catering
www.josephcatering.com
612-362-9634

Three Sons Signature Cuisine
612.874.0880
www.threesonssignature.com

K&J Catering
651.770.6110
www.k-jcatering.com

Tinucci's
651. 459.3211
www.tinuccis.com

Mintahoe Catering
612.253.0255
www.mintahoe.com

Town and Country Caterers
763.559.4461
www.tcreserve.com

The Stillwater Public Library does not refer or recommend caterers.

This list is intended to assist renters in finding appropriately licensed vendors.

Confirm that your food vendors are licensed to cater in Minnesota.

To provide liquor at Stillwater Public Library, caterers must have a current Caterer's Liquor License (CATR).

Neither licensed bartenders nor On Sale (on-site) liquor licenses are adequate substitutes for a CATR.

It is possible to contract with one vendor to cater food and another to provide liquor if both entities agree.

Stillwater Public Library Catering Guidelines

1. All food deliveries should arrive at our 4th Street catering entrance on the north side of the building. Our address for deliveries is 223 4th Street North, Stillwater, MN 55082. Please call Anne Young, the event coordinator, before arriving on site if you have any questions about how to load-in for the event at 651-233-7124. We are bordered by a bed & breakfast and residential apartment complex. Please respect our neighbor's requests for quiet and access to their parking spaces.
2. All catering vehicles must be parked in a designated parking spot, or single parked along the catering ramp. All vehicles must remain clear of the left-hand side (north) of the driveway/fire lane. The fire lane must remain clear AT ALL TIMES.
3. The Health Department requires that all caterers be licensed. We maintain a list of licensed caterers who have been approved by the Library Board for events at the library.
4. Food must arrive hot and be served hot, or arrive cold and be served cold. The library has a refrigerator and a warming oven for use by licensed caterers. The warming oven heats to 190, and requires sixty (60) minutes to pre-heat.
5. The Department of Health does not allow food preparation on site. Absolutely no portable ovens, grills or stoves may be brought into the Library or used in the catering kitchen.
6. The caterer is responsible for cleaning and removing ALL food-related garbage from the Library. If for some reason, the caterer cannot perform this task, it is the duty of the caterer to inform the rental client. The rental client will be charged for any garbage, food waste or trash removed by SPL staff.
7. The kitchen should be cleaned, mopped and all countertops sanitized by the end of the rental period. All garbage must be removed via the Caterer's Ramp and taken to the dumpster in the garbage enclosure. Please follow our recycling policy. Do not put the garbage into the recycling containers. Renters will be charged for an additional hour of rental time if ANY garbage is left on library property or placed in the incorrect bin.
8. All catering staff and vehicles must vacate library property by midnight. If clean-up is not complete by midnight, the rental client will be charged for additional time, and the event coordinator will make arrangements for clean-up to conclude the following morning.
9. For the protection of our facility, we require the following precautions:
 - When carving meat in the carpeted areas, the floors need to be well protected.
 - No artificial colors may be used in punches.
 - When using a chocolate fountain ensure the floors and walls are protected from splatters.
 - Ice sculptures are discouraged. If used, floors must be protected.

- Bars are restricted to un-carpeted areas of the library.
10. The caterer's ramp may be used for loading and unloading equipment until 10:00 p.m. After 10:00 p.m. the 3rd Street ramp must be used. If your catering vehicle does not fit into the ramp (8' clearance) please contact our event coordinator to make alternate arrangements.
 11. After 10:00 p.m., all caterers are asked to do the following:
 - Hand carry as many items as possible, to prevent carts from rattling on our cobblestone pavers
 - Refrain from personal conversations, shouting, and frequent trips in and out of the building.
 - Keep the door at the top of the caterer's ramp closed when not in use to contain noise from the event.
 12. The Library has a strict facility rental alcohol policy. The renter will be charged an additional \$175.00 for serving alcohol at their event. All alcohol must be served by caterer with a **Caterer's Liquor License**. No wine or champagne bottles are allowed on tables, nor is self-service of any kind.
 13. Catering staff is required to abide by the Library's Noise Policy.
 14. Please visit abyevents.blogspot.com/p/tables.html for information about the furniture that Stillwater Public Library can provide for weddings and events. Please make sure to inform your client of your furniture needs.

Preparation Of Equipment Available for Use On Site

- A. Refrigerator with removable shelves (sorry, no freezer)
- B. Warming oven that heats to 190 degrees
- C. Ice machine
- D. Sink
- F. Hand sink, soap/towel dispenser